



GREATER GIYANI MUNICIPALITY

Greater Giyani Municipality is an equal opportunity employer subscribing to the Employment Equity Act, and hereby invites applications from suitably qualified persons to fill the under-mentioned post (women and people with disability are encouraged to apply).

Office of the Municipal Manager

1x Municipal Manager REF: (1/GGM/2022)

Five (5) years fixed term of employment contract, not exceeding a period ending one (1) year after the election of the next council of the municipality.

Salary Scale: R1 030 759 (Minimum), R1 141 500 (Midpoint), and R1 267 066 (Maximum) per annum, 4% remote allowance of the total annual remuneration package of Municipal Manager and Senior Managers directly accountable to Municipal Manager may be paid, *Full details as determined by government notice number 43122 of 20 March 2020 on Upper limits of total remuneration packages payable to municipal managers and managers directly accountable to municipal managers.

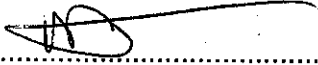
REQUIREMENTS: A Bachelor's Degree in Public Administration, Political Sciences, Social Sciences, Law or equivalent. Certificate in Municipal Financial Management (SAQA qualification ID No. 48965) will be an added advantage. Minimum five (5) years relevant experience at senior management level and have proven successful institutional transformation within public or private sector. A postgraduate qualification will be added advantage. A code EB driver's license. Computer literacy.

COMPETENCIES: Meet minimum competency levels as per MFMA as well as competency requirements by MSA. Advanced knowledge and understanding of relevant policy and legislations. Advance understanding of institutional governance systems and performance management. Advanced understanding of council operations and delegation of powers. Good governance. Audit and risk management establishment and functionality. Budget and finance management. Must possess proven skills in respect of planning and organizing, problem solving, presentation, conflict resolution, communication, strategic leadership, financial management, governance, risk and change management, program and project management, and people management.

KEY PERFORMANCE AREAS: The successful candidate will be responsible and accountable for the following: Economical; effective; efficient and accountable administration. Managing the municipality's administration in accordance with the Municipal Systems Act and other legislations applicable to local government. Implementing the municipality's Integrated Development Plan (IDP), and monitoring progress with the implementation of the plan. Managing the provision of services to the local community in a sustainable and equitable manner. Appoint staff other than those referred in section 56 of the Municipal Systems Act. Maintaining discipline of staff, promoting sound labour relations and compliance by the Municipality with applicable labour legislation. Advising the political office bearers. Developing and maintaining a system whereby community satisfaction with Municipal services is assessed. Implementing National and Provincial legislation applicable to the Municipality and performing other function that may be assigned by the Municipal Council. Administering and implementing the Municipality's By-laws and other legislations. Being responsible for all income and expenditure of the Municipality, all assets, the discharge of liabilities and proper diligent compliance with applicable Municipal Finance Management Act. Implementing strategic goals of the municipality through cooperation and innovative teamwork.

Applicants must use annexure C (Application form) of the Local Government: Regulations on appointment and conditions of employment of senior managers obtained from our website: www.greatergiyani.gov.za. All applications must indicate the position you are applying for including a comprehensive CV with at least

three contactable references and email addresses of the referees, certified copies of qualifications and identity document should be directed to: **The Acting Municipal Manager, Greater Giyani Municipality, Private Bag X 9559 Giyani 0826.** Faxed, Late, and Z83 applications will not be considered. **Closing date for applications is 11 November 2022.** Direct your enquiries to Human Resource: Mr. Chauke H.D @ 015 8115511/5509.



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CLLR. ZITHA T.

MAYOR